

PUSAT PERUBATAN UNIVERSITI MALAYA

NAMA DOKUMEN:	<p align="center">MEDICAL RESEARCH ETHICS COMMITTEE (MREC) STANDARD OPERATING PROCEDURE FOR COMPOSITION</p>	
NOMBOR DOKUMEN:	KOSONGKAN	MUKA KULIT
TARIKH KELULUSAN:	KOSONGKAN	
TARIKH BERKUATKUASA:	KOSONGKAN	
TARIKH KAJISEMULA:	KOSONGKAN	
PENULIS DOKUMEN:	PROF. DATUK DR. LOOI LAI MENG	
DISEMAK OLEH:	MEDICAL RESEARCH ETHICS COMMITTEE	
DILULUSKAN OLEH:	KOSONGKAN	
DISAHKAN OLEH WAKIL PENGURUSAN:	KOSONGKAN	
<p>DOKUMEN INI ADALAH HAK MILIK SEPENUHNYA PUSAT PERUBATAN UNIVERSITI MALAYA (PPUM). SEBARANG SALINAN SEBAHAGIAN ATAU SELURUHNYA DOKUMEN INI TIDAK DIBENARKAN SAMA SEKALI KECUALI MENDAPAT KEBENARAN SECARA BERTULIS DARI BAHAGIAN PENGURUSAN KUALITI, PUSAT PERUBATAN UNIVERSITI MALAYA.</p>		

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ABBREVIATIONS

ABBREVIATION	FULL TEXT
BOM	Board of Management, University of Malaya Medical Centre
CV	Curriculum vitae
FOM	Faculty of Medicine, University of Malaya
GCP	Good Clinical Practice
MREC	Medical Research Ethics Committee
SAE	Serious Adverse Events
SOP	Standard Operating Procedure
SV	Site Visit
UM	University of Malaya
UMMC	University of Malaya Medical Centre

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1.0 INTRODUCTION

The Medical Research Ethics Committee of the University of Malaya Medical Centre is responsible for reviewing and providing ethical approval for research involving human subjects conducted in University of Malaya Medical Centre. The MREC is constituted in compliance with the Malaysian Guideline for Good Clinical Practice and policies of UM and UMMC.

2.0 PURPOSE

This SOP does the following:

- a) provides the organizational framework for the structure and composition of the MREC;
- b) This SOP describes and provides the procedures, templates and forms that are used for nomination, appointment, assurance of privacy and confidentiality, training, and compensation. It identifies who should read, agree to, sign, and date these documents; and
- c) describes the ethical values on which the UMMC-MREC is based; the composition and appointment of UMMC-MREC, its subcommittees and secretariat; their duties and responsibilities; and attendance, training, expected deliverables, and disclosure of conflict of interest.

3.0 SCOPE

3.1 The SOP applies to the formation and composition of the UMMC-MREC and its subcommittees which will carry out the task of providing an independent review of medical research protocols involving human participants that are conducted in and using the name of the Faculty of Medicine, University of Malaya or UMMC. These include studies submitted to the UMMC-MREC by:

- i. FOM-UM staff and students,
- ii. UMMC staff and students,
- iii. UM staff and students who are not from FOM-UM,
- iv. Non-UM/UMMC Principal Investigators (PIs).

3.2 UMMC-MREC does not review studies that involve human subjects but are not medical/health-related; such studies are referred to the University of Malaya Research Ethics Committee. Protocols involving non-human living vertebrates are referred to the Animal Care Committee of the Faculty of Medicine, UM.

4.0 RESPONSIBILITY

4.1 It is the responsibility of the Chair of the Board of Management (BOM) of UMMC to:

- i. establish the UMMC-MREC.
- ii. appoint the Chair and Members of UMMC-MREC.

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- iii. provide the terms of reference for these appointments in accordance with prevailing UMMC and UM policies, guidelines, and regulations.
- iv. exercise oversight over the operations and decisions of UMMC-MREC.

4.2 The UMMC Director is responsible for appointing the UMMC-MREC Secretariat Staff.

4.3 It is the responsibility of the UMMC-MREC Chair and members, Subcommittee members, and the secretariat staff to study, comprehend, comply with, and respect the procedures and guidelines set by the UMMC-MREC and as approved by appropriate UMMC officials.

4.4 It is the responsibility of all appointed UMMC-MREC and subcommittee members to read, understand, accept, and sign appointment documents at the start of their appointments or reappointments to the UMMC-MREC.

4.5 It is the responsibility of new UMMC-MREC and Subcommittee members to undergo introductory training prior to performing their roles. The UMMC-MREC Chair and Deputy Chair shall join any training/seminars/workshops as needed, and ensure that adequate resources are provided for continuing professional development for all UMMC-MREC and Subcommittee members, and Secretariat staff.

4.6 It is the responsibility of the UMMC-MREC Chair to appoint the Secretary and Assistant Secretary.

4.7 UMMC Director is responsible for providing support and an annual budget for operations, specific training and other educational activities for UMMC-MREC, Subcommittee members and Secretariat staff.

4.8 A processing fee is charged for all studies submitted to and reviewed by the UMMC-MREC. The rates are decided by UMMC-MREC as deemed appropriate. The UMMC-MREC Chair is responsible for the management and use of the fees collected.

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5.0 STRUCTURE AND FUNCTIONS

5.1 Organizational Structure of the UMMC-MREC

- a) The UMMC-MREC is established by the authority of the BOM-UMMC and exercises its mandate through the following structure:
 - i. The Chair, BOM-UMMC, as the appointing officer.
 - ii. The Dean, Faculty of Medicine, UM or Heads of Departments as nominating officers.
 - iii. UMMC-MREC Chair and Deputy Chair as nominating officers for members who are not representatives of the Heads of Departments FOM-UM.
 - iv. The UMMC-MREC, as the implementing office.
- b) The Chair of the BOM-UMMC appoints the Chair and Deputy-Chair of MREC-UMMC upon the advice of the Dean, FOM-UM
- c) The Chair of the BOM-UMMC appoints members of the UMMC-MREC upon nomination by the Chair or Deputy Chair, and respective Heads of Department, FOM/UMMC as indicated in item 5.2.1 below.
- d) Only the Chair of the BOM-UMMC, has the authority to dissolve the UMMC-MREC after due process.
- e) Organizational chart of the UMMC-MREC is shown in Appendix 1.

5.2 Composition of UMMC-MREC

5.2.1 The UMMC-MREC is composed of the following members:

- a. Chair (A clinical academic staff appointed on advice of the Dean, Faculty of Medicine, UM).
- b. Deputy Chair (A clinical academic staff appointed on advice of the Dean, Faculty of Medicine, UM).
- c. Director of UMMC or named representative.
- d. A clinical academic staff from the Department of Medicine, FOM-UM, nominated by the Head of Department.
- e. A clinical academic staff from the Department of Surgery, FOM-UM, nominated by the Head of Department.
- f. A clinical academic staff from the Department of Psychological Medicine, FOM-UM, nominated by the Head of Department.
- g. A clinical academic staff from the Department of Paediatrics, FOM-UM, nominated by the Head of Department.

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- h. An academic staff from the Department of Pharmacology, FOM-UM or from the Department of Pharmacy, FOM-UM may be nominated, as a permanent representative by the respective Heads of either department.
 - i. Head, Department of Pharmacy, UMMC or named representative.
 - j. Dean, Faculty of Law, UM or named representative.
 - k. Lay member (at least two, of whom at least one shall not be qualified in the life sciences) nominated by the Chair, UMMC-MREC.
 - l. Statistician (at least one) nominated by the Chair, UMMC-MREC.
 - m. Secretary and Assistant Secretary shall be staff of UMMC or UM, by appointment of the Chair, UMMC-MREC.
 - n. Any others with expertise who, in the opinion of UMMC-MREC, is needed.
- 5.2.2 The UMMC-MREC shall comprise of both genders, and a mix of scientific, medical members and non-scientific members.
- 5.2.3 The quorum for the full Committee (board) meeting is five (5) voting members including at least one scientific/medical member, at least one non-institutional member and at least one lay member.
- 5.2.4 The member from the Faculty of Law and the lay members are considered non-institutional members.
- 5.2.5 Only MREC members, who are independent of a study and its sponsor, may vote/provide a decision on a study related matter.
- 5.2.6 The Secretary may provide an opinion on a study related matter but is a non-voting member.
- 5.2.7 Decision of the MREC board meeting shall be by a simple majority of voting members present at the meeting, except when a decision is made on an expedited basis. In the event of a tie, the Chair will cast the deciding vote.
- 5.2.8 The UMMC-MREC reports its decisions to the BOM-UMMC and the Medical Advisory Committee (MAC) of UMMC,
- 5.2.9 The UMMC-MREC is independent of the BOM-UMMC in its decision-making. The BOM-UMMC shall not approve any study that has been disapproved by UMMC-MREC.
- 5.2.10 UMMC-MREC members who are not staff of UMMC or UM shall be given an honorarium for each attendance at a board meeting. The value of the honorarium will be determined by the BOM-UMMC.
- 5.2.11 UMMC-MREC members are selected according to their personal scientific/medical knowledge and expertise, interest in research and ethics, as well as their commitment and willingness to volunteer the necessary time and effort for the work of UMMC-MREC.

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5.2.12 The duration of membership will be not more than two (2) years and shall be stated in their appointment letters. For administrative purposes, all appointments for each 2-year term will end on the same dates. Appointments may be renewed on the recommendation of the UMMC-MREC Chair and upon approval of the Chair, BOM-UMMC.

5.2.13 The UMMC-MREC may further be supported in its deliberations on specific protocols or requests for advice on specific ethical and/or technical issues by independent consultants (**see SOP I- 6.0 INDEPENDENT CONSULTANTS**).

5.3 Composition of Serious Adverse Events (SAE) Subcommittee

5.3.1 The UMMC-MREC Serious Adverse Events (SAE) Subcommittee will review all types of serious adverse events and recommend its decisions at a full meeting of the UMMC-MREC.

5.3.2 The UMMC-MREC Chair will appoint the Chair and Members of SAE Subcommittee, which will consist of at least three members who are not members of UMMC-MREC.

5.3.3 SAE subcommittee members are selected from UMMC or UM staff who has medical research experience, interest in SAEs monitoring and willing to allocate their time for the subcommittee's work.

5.3.4 Subcommittee members are appointed for a 2-year renewable term that will be stated in their appointment letter. The end of each term will coincide with that of UMMC-MREC members.

5.4 Composition of Site Visit (SV) Subcommittee

5.4.1 The UMMC-MREC Site Visit (SV) Subcommittee will review/evaluate and visit selected researcher(s) and the study sites for projects involving risks to participants and generate recommendations for the action of UMMC-MREC.

5.4.2 The UMMC-MREC Chair will appoint the Chair and Members of the SV Subcommittee, which will consist of at least three members who are not members of UMMC-MREC.

5.4.3 Subcommittee members are selected from UMMC or UM staff who has medical research experience, interest in auditing compliance to

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approved study protocols and willing to allocate their time for the subcommittee's work.

5.4.4 Subcommittee members are appointed for a 2-year renewable term that will be stated in their appointment letter. The end of each term will coincide with that of UMMC-MREC members.

5.5 Composition of Ad Hoc Special Review Groups

5.5.1 The UMMC-MREC Chair may create ad hoc special review group(s) to evaluate specific studies of institutional or national importance. Each group will review all related studies and recommend its decision to the UMMC-MREC Chair.

5.5.2 The UMMC-MREC Chair will appoint the Chair and members of each special review group, which will consist of 5 to 6 MREC members.

5.5.3 Special review group members are appointed until the UMMC-MREC Chair dissolves the group or if the member resigns from the group.

5.6 Resignation, disqualification and replacement of members

5.6.1 A member may resign his/her position by submitting a letter of resignation to the Chair, BOM-UMMC through the UMMC-MREC Chair.

5.6.2 SAE and SV Subcommittee members may resign by submitting their resignation letters to the UMMC-MREC Chair.

5.6.3 UMMC-MREC Chair may recommend the disqualification of a UMMC-MREC and Subcommittee member if in the Chair's opinion that the member has not performed his/her role satisfactorily.

5.6.4 A UMMC-MREC member may not be reappointed for non-compliance of duties and responsibilities stated here in.

5.6.5 UMMC-MREC members who have resigned and members who are not re-appointed will be replaced by new members upon recommendations/nominations as stated in item 5.2 and upon approval of the Chair of BOM-UMMC.

5.6.6 The duration of appointment, disqualification, resignation, and replacement of secretariat staff are decided by the Director of UMMC based on discussion with the Chair, UMMC-MREC.

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5.7 General Duties and Responsibilities of UMMC-MREC and Subcommittee Members

5.7.1 UMMC-MREC and subcommittee members shall submit their signed and updated CURRICULUM VITAE which will be filed in the UMMC-MREC and Subcommittee Membership Files (contains CV, Terms of Reference, and copies of Training Certificates of each member).

5.7.2 UMMC-MREC members are required to sign UMMC-MREC forms – **CONFIDENTIALITY AGREEMENT** (Appendix 2) **AND CONFLICT OF INTEREST DISCLOSURE** (Appendix 3) at the start of their term. The confidentiality agreement protects the privacy and confidentiality of all parties whose information may be disclosed to the UMMC-MREC in the course of its work.

5.7.3 UMMC-MREC members should be willing to publicize their full name, profession, and affiliation to the UMMC-MREC upon request.

5.8 General attributes of UMMC-MREC and Sub-committee members

5.8.1 Possess a comprehensive knowledge of national and international research ethics and regulation, institutional policies and relevant legislation.

5.8.2 Respect diverse backgrounds, perspectives and sources of expertise, in particular the contributions of general public representatives.

5.8.3 Ability to function as a team particularly under stressful circumstances.

5.8.4 Promote the culture of respect within and outside the research community pertaining to the research ethics review processes.

5.8.5 Upholding the UMMC-MREC decisions even if these may not be popular with investigators, the research communities or University officials.

5.8.6 Ready to pursue continuing education in research ethics.

5.8.7 Being honest and maintain confidentiality.

5.9 Specific Duties and Functions of UMMC-MREC Personnel

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5.9.1 UMMC-MREC Chair

- a. Recommends UMMC-MREC members in accordance with item 5.2.
- b. Recommends policy amendments and changes.
- c. Presides over meetings.
- d. Represents UMMC-MREC in national and international ethics forum.
- e. Liaises with stakeholders outside UM and UMMC.
- f. Oversees the operations of the UMMC-MREC and all subcommittees.
- g. Supervises the management of the UMMC-MREC Office.
- h. Acts on suggestions, complaints, and queries from stakeholders.
- i. Plans and recommends basic training, orientation, and continuing education of UMMC-MREC members and secretariat staff to the UMMC and UM administration.
- j. Ensures UMMC-MREC compliance with international, national, and institutional policies governing human subject research.
- k. Ensures budget adequacy for UMMC-MREC operations and activities.
- l. Create and appoint the subcommittees of UMMC-MREC.
- m. Create and appoint ad hoc special review groups.

5.9.2 Deputy Chair

- a. Chairs meetings when the Chair is absent or unable to perform the duties of the Chair.
- b. Assume the responsibilities of the Chair in his/her absence.
- c. Assist the Chair in all policy and operational decisions, and execution of the Chair's duties.

5.9.3 Secretary

- a. Manages the secretariat and is assisted by Secretariat staff.
- b. Prepares and issues the schedule of every UMMC-MREC meeting.
- c. Notifies Chair, committee members and Secretariat of meetings and events.
- d. Prepares the meeting agenda and supervises distribution to members. Ensures Secretariat Staff attaches all necessary documents to the agenda.
- e. Ensure completeness of the new applications prior to review by Chair/Deputy Chair.
- f. Notifies Principal Investigators (PIs) to attend the UMMC-MREC meeting where the studies are to be reviewed. Notification is to be sent at least three (3) working days before a scheduled meeting.
- g. Records minutes of meetings
- h. Ensures the minutes of the past meeting is checked by the Chair before tabled at the next meeting.
- i. Notifies PIs of decisions taken at meetings and takes follow-up actions as decided at the meetings.

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- j. Organizes preparation, review, revision, and distribution of SOPs and guidelines.
- k. Conducts orientation and introductory training for all new members.
- l. Responses to enquiries regarding the operations of UMMC-MREC.
- m. Assists PIs on various application processes.
- n. Refers any suggestions, complaints, grievances of research participants, PIs, and/or sponsors to UMMC-MREC Chair for instructions.
- o. Performs other UMMC-MREC related duties that are requested by the Chair.

5.9.4 Assistant Secretary

- a. Assume the duties of the Secretary in the absence of the Secretary.
- b. Assist the Secretary in the performance of the Secretary's duties.

5.9.5 UMMC-MREC Members

- a. Make a timely and thorough review and decision regarding protocols given to them for evaluation (**See SOP II: INITIAL REVIEW PROCEDURE** for timelines).
- b. Familiarize themselves with the SOPs of the UMMC-MREC, terms of reference, and international and national guidelines on research ethics.
- c. Participate actively in meetings of UMMC-MREC. In the event of three consecutive absences without valid reason, the member may be recommended to be replaced.
- d. Participate in decision-making for appropriate action on recommendations based on monitoring reports from subcommittees.
- e. Participate in the review of the progress reports, final reports, and other amendments presented during the UMMC-MREC meeting.
- f. Maintain confidentiality of the documents and deliberations of UMMC-MREC meetings.
- g. Declare any conflict of interest in general and for specific protocols for review.
- h. Participate in required training with proof of attendances (examples: the use of new SOPs)
- i. Submit an updated and signed CV at the start of each term of appointment.
- j. Refer to the UMMC-MREC Chair any suggestions, complaints, or grievances of research participants, PIs, and/or sponsors.
- k. Do other UMMC-MREC related duties that maybe requested of him/her by the UMMC-MREC Chair when necessary.

5.9.6 Subcommittee Chair

- a. Presides over subcommittee meetings.
- b. Liaises directly with other UMMC-MREC members and secretariat staff.

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- c. Invites independent consultants to provide special expertise for specific situations.
- d. Performs other UMMC-MREC related tasks that may be assigned to him/her by the UMMC-MREC Chair.

5.9.7 Subcommittee Members

- a. Familiarize themselves with the UMMC-MREC SOPs and terms of reference.
- b. Participate actively in the Subcommittee meetings and activities.
- c. Recommend appropriate action on the issues at hand.
- d. Maintain confidentiality of the documents and deliberations of Subcommittee Meetings.
- e. Declare any conflict of interest in general and for specific protocols review.
- f. Submit an updated and signed CV at the start of each term of appointment.
- g. Do other Subcommittee-related duties that maybe requested by the Subcommittee Chair.

5.9.8 UMMC-MREC Secretariat Staff

- a. Assist the Secretary and provide secretariat support for UMMC-MREC and Subcommittees.
- b. Manage protocol submissions, reviews, notification of decisions and post-review activities.
- c. Assist applicants on various UMMC-MREC application processes.
- d. Ensure completeness of submissions for amendments and various reports.
- e. Organize UMMC-MREC meetings (**see SOP II- 8.0: MREC MEETING WORKFLOW**)
- f. Distribute meeting agenda together with all necessary documents.
- g. Prepares venue of the UMMC-MREC meetings.
- h. Track progress of approval for each protocol received.
- i. Maintain, store, and ensure security and confidentiality of all UMMC-MREC files including protocols, reports, references, and other document.
- j. Facilitate, document training for UMMC-MREC members and secretariat staff. Archive their training certificates and other evidence of completion of training.
- k. Respond to enquiries regarding the operation of UMMC-MREC and application processes. Where necessary, refer any suggestions, complaints, grievances of research participants, PIs, and/or sponsors to the UMMC-MREC Chair.
- l. Perform other related functions that may be assigned by the UMMC-MREC Chair.

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6.0 INDEPENDENT CONSULTANTS

6.1 The UMMC-MREC Chair determines and invites the independent consultants based on protocols submitted for review, as and when the need arises. Such consultants may include lay persons who will be required to review informed consent documents. The Secretary will issue a letter of appointment signed by the Chair, and terms of reference as listed below in item 6.4.

6.2 The duration of appointment is indefinite or until the UMMC MREC Chair terminates the appointment.

6.3 The Secretary will enter the name, contact information and technical expertise of each appointee in an Independent Consultant database.

6.4 The responsibilities and functions of Independent Consultants are as follows:

- a. Fill and sign Declaration of Conflict of Interest and Confidentiality forms.
- b. Provide review and opinion on an assigned protocol. This is to be done online using the review assessment forms. Independent consultants have no voting rights in UMMC-MREC meetings.
- c. Attend UMMC-MREC meeting and provide advice during discussion of assigned protocols.
- d. Submit an updated and signed CV upon appointment.

7.0 TRAINING FOR MEMBERS AND SECRETARIAT STAFF

7.1 All new UMMC-MREC and Subcommittee members shall undergo introductory training to be conducted by the Secretary. The training will comprise the following:

- a) introduction to SOPs of UMMC-MREC;
- b) introduction to national and international policies and guidelines on the conduct of medical/health research involving human subjects;
- c) conduct of review of research protocols; and
- d) use of online system for various activities of UMMC-MREC.

7.2 All new UMMC-MREC members shall attend at least one Full Board Meeting as an observer.

7.3 All UMMC-MREC and Subcommittee members who are not GCP certified, shall undergo GCP training and a FOM-UM Online Course on Health Research Ethics (if they have not attended before) during their term of office.

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7.4 All UMMC-MREC and Subcommittee members shall attend at least 1 medical research ethics training during their current term of office.

7.5 The Secretary will provide training on UMMC-MREC SOPs to all new Secretariat staff.

8.0 HONORARIUM FOR MEMBERS AND CONSULTANTS

8.1. The Chair, BOM-UMMC decides on payment of honorariums based on recommendations of the UMMC-MREC Chair. The recommendation is submitted in the UMMC-MREC budget to UMMC management.

8.2. Only UMMC-MREC lay members and independent consultants outside of FOM-UM/UMMC are compensated for attending meetings and other UMMC-MREC related-activities.

8.3. All UMMC-MREC members receive appreciation for their services in the form of sponsorship to attend educational events related to research ethics.

8.4. UMMC-MREC members and Independent Consultants are informed and shall acknowledge receipt of notification, of the honorarium package both upon appointment and whenever there are changes subject to the governing rules and regulations of UM and UMMC.

9.0 REFERENCE DOCUMENTS

- a. Malaysian Guidelines for Good Clinical Practice, 4th Edition 20018: Section 3, Institutional Review Board / Independent Ethics Committee
- b. FDA, CPR Part 56 – Institutional Review Board
- c. International Committee on Harmonization of Good Clinical Practice (ICH-GCP) guidelines
- d. Terms of Reference of Medical Ethics Committee, UMMC, 6 October 2015

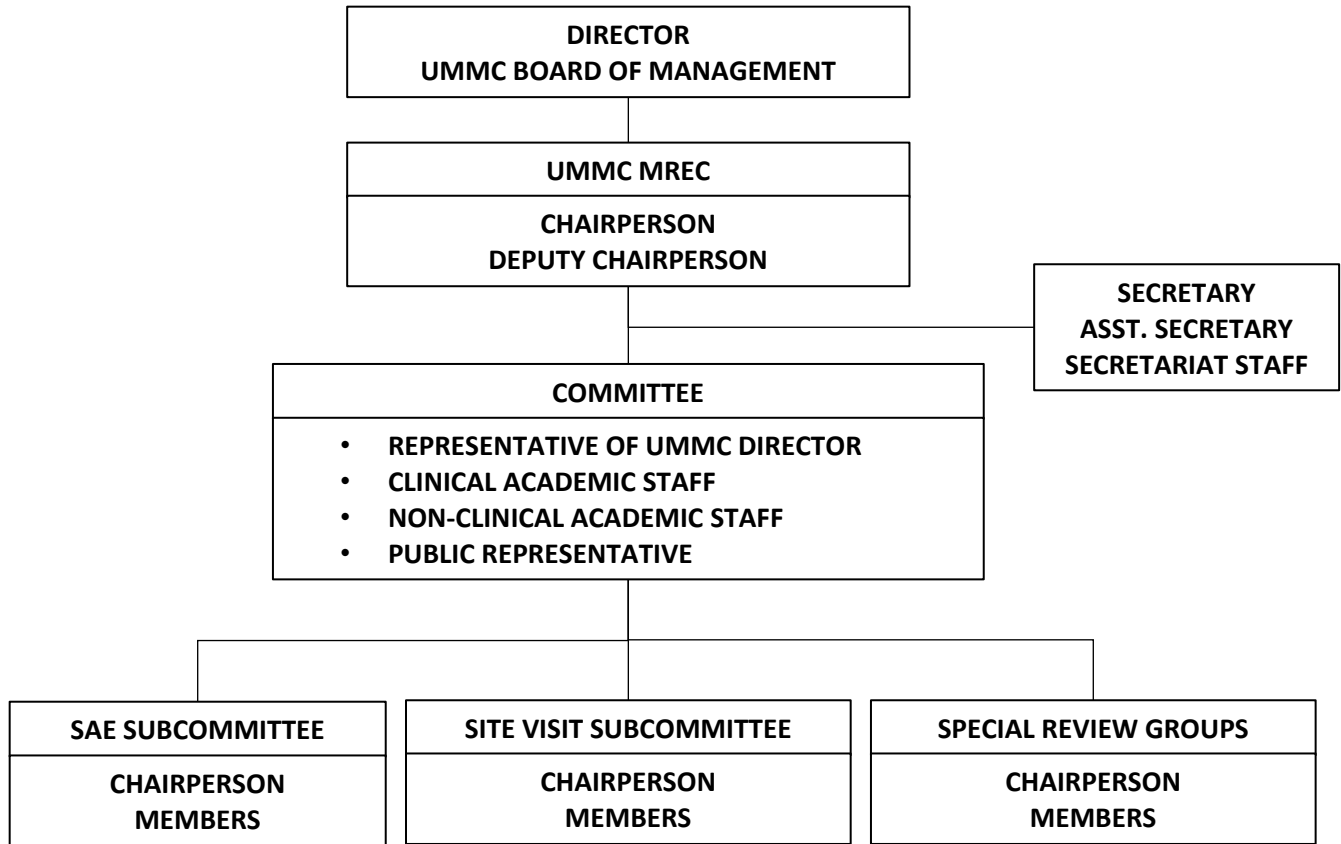
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No. Kajisemula:	

PUSAT PERUBATAN UNIVERSITI MALAYA

NAMA DOKUMEN:	MEDICAL RESEARCH ETHICS COMMITTEE (MREC) STANDARD OPERATING PROCEDURE FOR COMPOSITION		
NOMBOR DOKUMEN:	KOSONGKAN	MUKA:	16/19

APPENDIX 1

ORGANIZATIONAL CHART OF UMMC-MREC



Tarikh Berkuatkuasa:	KOSONGKAN
No. Kajisemula:	

PUSAT PERUBATAN UNIVERSITI MALAYA

NAMA DOKUMEN:	MEDICAL RESEARCH ETHICS COMMITTEE (MREC) STANDARD OPERATING PROCEDURE FOR COMPOSITION		
NOMBOR DOKUMEN:	KOSONGKAN	MUKA:	17/19

APPENDIX 2



MEDICAL RESEARCH ETHICS COMMITTEE

Confidentiality Agreement

I, _____, I/C No.: _____,
as Chair / Member / Representative to _____ / Secretariat /
Observer / Guest / _____ (others) of the Medical Research
Ethics Committee, University of Malaya Medical Centre (MREC-UMMC) hereby
agree to:

- maintain confidentiality of information made known to me as a result of my appointment
- take reasonable steps to ensure the confidentiality of information made available to me

Name: _____

Signature: _____

Date: _____

***(delete as appropriate)**

Tarikh Berkuatkuasa:	KOSONGKAN
No. Kajisemula:	

PUSAT PERUBATAN UNIVERSITI MALAYA

NAMA DOKUMEN:	MEDICAL RESEARCH ETHICS COMMITTEE (MREC) STANDARD OPERATING PROCEDURE FOR COMPOSITION		
NOMBOR DOKUMEN:	KOSONGKAN	MUKA:	18/19

APPENDIX 3



**UNIVERSITY
OF MALAYA
MEDICAL CENTRE**

MEDICAL RESEARCH ETHICS COMMITTEE

Declaration of Conflict of Interest

I, _____, as

*Chair / Deputy Chair / Member / Representative to _____ /

Secretariat / Observer / Guest / _____ (others) of the University of

Malaya Medical Centre, Medical Research Ethics Committee (UMMC-MREC) declare

the following with regards to conflict of interest:

(Tick whichever appropriate)

- No conflict of interest
- Affiliation with *industries / sponsors / funding agencies which may result in conflict of interests. Please specify:

I agree that if any conflict of interest should arise in any occasion where specific projects are

discussed, I will make that conflict of interest known to the MREC.

Name : _____

Signature: _____

Tarikh Berkuatkuasa:	KOSONGKAN
No. Kajisemula:	

PUSAT PERUBATAN UNIVERSITI MALAYA

NAMA DOKUMEN:	MEDICAL RESEARCH ETHICS COMMITTEE (MREC) STANDARD OPERATING PROCEDURE FOR COMPOSITION		
NOMBOR DOKUMEN:	KOSONGKAN	MUKA:	19/19

Date: _____

***(delete as appropriate)**

Tarikh Berkuatkuasa:	KOSONGKAN
No. Kajisemula:	